



# THE ARTIFEX GUILD

This document is a legal binding contract between

\_\_\_\_\_  
*(as a representative of the Artifex Guild, henceforth referred to as the "Artifex Guild")*

&

\_\_\_\_\_  
*(as a representative of the event, henceforth referred to as "Renter")*

EVENT NAME:

EVENT DATE:

EVENT TIMEFRAME:

EVENT TYPE:

EVENT ARTISTS:

EVENT OPTIONS:

NON-REFUNDABLE DEPOSIT: \$20

PAID:

RENTAL RATES: 6 HOURS - \$30 | 12 HOURS - \$50 | 24 HOURS - \$70 | 48 HOURS - \$100 | OTHER - \$

PAID:

ALTERATIONS & UPDATES:

**THE AGREEMENT:**

The ARTIFEX GUILD is renting the physical premises for use by the RENTER in exchange for the agreed upon rates, listed above. By signing this contract, the RENTER agrees to all statements contained within this contract, and failure to meet any of the conditions outlined below is considered breach of contract.

**THE DETAILS:**

The RENTER is to pay the ARTIFEX GUILD a non-refundable deposit of \$20 at the signing on this contract to guarantee the date requested.

The RENTER is to pay the ARTIFEX GUILD the remaining balance of the rental rate BEFORE the end of the event timeframe listed above.

The RENTER acknowledges the accuracy of the performing artists listed above, and any addition to or alteration requires the approval from the ARTIFEX GUILD, in writing, to be added in the "Alterations & Updates" section of this contract.

The RENTER acknowledges the agreed upon timeframe of the event, and any overage past the allotted time is constituted as a new 12-hour block to be billed at the rate outlined above.

The RENTER acknowledges that all responsibilities regarding promotion, marketing, setup, door or cover charge taking, teardown, and cleanup are solely their own.

The RENTER agrees to clearly list the space name "The Artifex Guild" on all promotional materials, and under no circumstances may change the name of the space for their event.

The RENTER acknowledges that use of any amplification system or sustained volumes at loud levels must be ceased by Midnight. *NON-NEGOTIABLE.*

**LIABILITY:**

The RENTER accepts all liability for the condition & well-being of the physical premises, including the appliances, fixtures, furniture, electronic equipment, personal items, & and all other objects contained within and around it, for the duration of their event.

Any damages sustained to the above-mentioned properties is the sole responsibility of the RENTER to pay restitution towards, and any necessary compensation is to be directed to the ARTIFEX GUILD.

Any fees or taxes, including, but not limited to, noise violations, drinking citations, or any other financial consequences of an event booked by the RENTER is solely their responsibility to pay, either directly to the issuing department or to the ARTIFEX GUILD.

The RENTER acknowledges that the event is of their own creation, and any legal issues which may arise from the event booked is solely their responsibility to bear, and the ARTIFEX GUILD is relieved of all liability in any way.

**CANCELLATION:**

The RENTER agrees to give the ARTIFEX GUILD at least 7 days' notice before cancelling an event, voiding this contract and opening the date up for a new renter immediately.

If the RENTER does not give 7 days' notice, they must compensate the ARTIFEX GUILD the rate for a single 6 hour block of time, to be paid no later than 7 days after the event's scheduled date.

**BREACH OF CONTRACT**

By failing to meet any of the conditions outlined above, the RENTER is considered in breach of contract, thus terminating any standing agreement. The planned event will be shut down immediately with the RENTER being required to pay the listed rate in full at once.

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
Representative of the Artifex Guild Signature



\_\_\_\_\_  
Print Name

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
DATE